



Clerk to the Council
*Greenham Control Tower,
Bury's Bank Road, Thatcham
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MINUTES

Greenham Parish Council Meeting in St Marys Church Hall, New Road, Greenham RG19 8RZ
on **12th June 2024**

Councillors Present:

Cllr. Steve Jones
Cllr. Julian Swift-Hook
Cllr. Chris Austin
Cllr. Ken Neal
Cllr. Martin Sanderson
Cllr. Sally-Ann Jay
Cllr. Alison Blackborow
Cllr. Pragna Hay
Cllr. Kim Harrison

Clerk: Mrs Kim Lloyd

Public: 1

Note: The meeting was recorded for the sole purpose of producing the minutes of this meeting. The recording will be deleted once the minutes have been agreed.

1 HEALTH AND SAFETY OF MEETING LOCATION (GP)

The padlock on the patio doors combination number was noted that it should be passed to the Clerk and Chair.

2 APOLOGIES FOR ABSENCE

Cllr. Wakelyn-Green, Cllr. Drummond, Cllr. Barnett and Cllr Puffett.

3 DECLARATIONS OF INTEREST ON AGENDA ITEMS

No members declared any known interests on agenda items to be discussed at the meeting.

4 PUBLIC PARTICIPATION

One member of the public raised concerns on planning application 24/00034/FULMAJ, Land South of Newbury College and North of Highwood Copse School for an erection of Primary Care Centre. The concerns that were raised by the member of the public are shown in Appendix 1, a copy of the representation received.

5 PLANNING SCHEDULE

5.1 The following new planning applications were considered.

- [24/00037/FULMAJ](#) Land South Of Newbury College and North Of Highwood Copse School, Highwood Copse Way, Newbury. Erection of Primary Care Centre with associated works.

The Parish Council considered that the access to the new proposed centre was a concern, it would be difficult to reach by foot and public transport would need to be more accessible. It was considered that moving a surgery away from the Newbury town centre will create more vehicles on roads to reach this proposed new site. This is not in accordance with WBC Climate Emergency Plan.

- [24/01105/HOUSE](#) 50 Burys Bank Road Greenham Thatcham RG19 8DB. Proposed 2No external air source heat pumps to be located in the garden.
The Parish Council resolved to submit no objections.

5.2 Reports of recent planning decisions taken by WBC.

- [24/00639/COND](#) 41 Burys Bank Road, Greenham, Thatcham, RG19 8DB Approval of details reserved by Conditions (4) CEMP and (5) LEMP of approved application 22/00795/FULMAJ: Sub-division of existing dwelling into 2 no. dwellings; with associated parking, turning, landscaping, private amenity space and access arrangements. WBC Approves.

6 MINUTES

The Minutes of the Parish Council meeting held on 8th May 2024 were proposed by Cllr. Jones, Cllr. Austin seconded and all in favour

6.1 Matters arisen from previous meeting/s actions

- The Clerk is awaiting an update regarding a traffic survey in Westwood Road. The WBC Traffic and Safety Officer has since retired. The Clerk will chase.

7 FINANCE

- (i) Cllr. Jones proposed, Cllr. Jay seconded and all in favour to approve the June Payments as shown in Appendix 2.
- (ii) Cllr. Jones proposed, Cllr Jay seconded and all in favour to approve the Bank Reconciliation to 1st May 2024 as shown in Appendix 2.
- (iii) It was agreed for Cllr. Neal and Cllr. Blackborow to speak to the Community Youth Project (CYP) members to understand more regarding their request for funding a minibs drivers' licence. Parish Council would like to support CYP but need to understand how this would benefit Greenham parishioners before considering further.
- (iv) It was resolved to fund £900 to Greener Greenham Group. Cllr. Jones proposed and Cllr. Jay seconded, with all in favour. The application is seeking funds to continue their tree and bulb planting in the Parish. To find out more and to donate please click [here](#). The funds will be paid through the Good Exchange to qualify match funding.
- (v) The Internal Audit Report was reviewed. The auditor was satisfied with the quality controls and accounts of GPC. It was noted that in the Financial Regulations it stated that £25k was the limit to carry out tenders, the auditor thought this was high for Greenham's precept.
Action: This will be discussed in the July meeting.
- (vi) Cllr. Jones proposed and Cllr. Jay seconded, with all in favour, to approve the Annual Governance Statement Section 1
- (vii) Cllr. Jones proposed and Cllr. Jay seconded with all in favour to approve the Annual Accounting Statement Section 2

8 APPROVE RISK MANAGEMENT POLICY FOR 2024-2025 (GP)

This is deferred when Cllr. Puffett is in attendance.

9 PARISH WEBSITE

The report was received from Cllr. Sanderson following a zoom meet with Council on 05/06. The annual fee of £240 was confirmed. Email address accounts would be in addition to this fee, further clarification is needed. Square Space is the recommended platform that Cllr. Sanderson recommends to move to. It would be at no extra cost then the current hosting fee.

Action: The Clerk and Cllr. Sanderson will work on the website content together over the coming months.

The Parish Council will have the opportunity to review the website and give approval before it becomes live. Cllr. Sanderson was thanked for his time spent on this.

10 PARISH NEWSLETTER

The Parish Council felt that a quarterly parish newsletter would help engage with the parish. The Clerk will add a post to Facebook to reach out for volunteers. The newsletter could also be linked to the website. The clerk will also look at obtaining quotes for small publishing companies and speak to other parishes to find out if their parish newsletter is carried out by volunteers or publishing companies. To include adverts in the newsletter was also considered to generate an income and help pay for itself.

Action: Clerk

11 ADDITIONAL PARISH NOTICEBOARDS

It was considered to add more noticeboards in the Parish, one in the Newbury Racecourse area. (Approval would be needed from the Newbury Racecourse committee}. Deadman's Road was also considered and the Control Tower. It was considered that help from designated Cllrs that live adjacent to the area's noticeboard could support with posting notices when required.

Action: Cllr. Sanderson reported that noticeboards are available via his work and he will circulate details before the next meeting.

12 DIAMOND BUILD (DB)

Cllr. Jay reported that she had parishioners interested in joining the group and will make them aware that the working group is now progressing. Cllr. Jay also would like to join. The Clerk said that Cllr. Wakelyn-Green had also mooted his interest in joining.

It was considered that the working group can have the power to appoint new members to the working group rather than full Council. The Terms of Reference will be amended accordingly to include this. Cllr. Neal had circulated the proposed Diamond Building draft plans to the working group to review and to be able to obtain an estimate of costs. They will be reviewed in the next meeting, date to be confirmed.

The previous DB Minutes from 17/05 were also duly received.

13 TOMMY MEMORIAL STATUE

It was resolved to buy a Tommy statue but the location still needed more consideration. The Control Tower appeared to be the most suitable location. The decision will be decided later on in the year before this year's remembrance service.

Action: It was asked for everyone to consider its location.

14 ST MARYS CHURCH BENCH (PB)

Cllr. Barnett previously reported that the church bench needs repairing. Further clarification was needed on which bench and what repairs are to be carried out.

Action: The Clerk will speak to Cllr. Bartnett and WBC if needed.

Action: Cllr. Blackborow will chase up WBC with the Clerk regarding the Bench on Stroud Green, as it was reported that it was still not fully repaired.

15 CLERK CORRESPONDENCE

The Clerk spoke to the dog waste collection contractors that WBC employ for Greenham Common. The collection schedule has now been changed and hoped this will stop the bins from overflowing. It will be monitored.

16 CHAIRMAN REPORT

The Chairman and all of Parish Council Thanked everyone involved that worked very hard to mark this important date of 6th June 2024 of D-Day 80th Anniversary at the Greenham Control Tower. It was a successful event and enjoyed by many, it was very well turned out and all the feedback after the event was positive. A big Well done to all involved.

17 DISTRICT COUNCILLORS REPORT

No reports.

18 PARISH COUNCILLORS' REPORTS

Cllr. Jay reported that the bench found in the woodlands was still there. The Clerk reported that Cllr. Drummond said he was talking to WBC officers about this matter.

Action: The Clerk to speak to Cllr. Drummond for an update.

19 FUTURE AGENDA ITEMS

- Greenham S137 Grant Policy and the process through the Good Exchange – {JSH to review policy}
- Tommy Memorial Statue
- Financial Regulations

20 DATE OF THE NEXT PARISH COUNCIL MEETING

10th July 2024 @ 7.30pm, St Marys Church Hall

APPENDIX 1

Representation from a member of the public

24/00037/FULMAJ - Land South of Newbury College and North of Highwood Copse School, Highwood Copse Way, Newbury. Erection of Primary Care Centre with associated works.

1. No criticism is intended of the efforts of Eastfield House Surgery, which has provided and continues to provide a fantastic service for its patients, including me, to present a bold plan looking to the future with an enlarged and improved primary care facility for Newbury; or of the role of the NHS in its support of this plan. However, the concerns I wish to express are the location of the site and the means of access to it for its present and future registered patients.
2. It is in an isolated and remote location, especially outside the new primary school's days and hours. It is unwelcoming, especially for elderly patients at hours of darkness. It is a strange place to set up a pharmacy, with security issues related the recently press publicity of burglaries attracted by the stored drugs. There is already one at the Tesco's Superstore.
3. It will be very close to Falklands Surgery in Monks Lane. While the Sandleford development is a consideration, in terms of proximity and access that could be better served by Falklands Surgery.
4. There will only be one other NHS GP practice left in central Newbury, but Strawberry Hill Medical Centre principally serves the population on the northern side of the town. The move away from heavily populated parts of the town also ignores the new and upcoming close-to-town centre

residential developments, including at Sterling Gardens, next to the council offices and at the racecourse.

5. A sizeable proportion of Eastfield House Surgery's existing registered patients live within walking distance of its premises in St John's Road. For this proposed site, the only access for all patients will be by vehicle, i.e., car, taxi, bus (to the stops on the A339 via routes 32 and 103/A/B, or to Tesco's Superstore via routes 2 and 8, but with a 10 to 15 minutes' walk), or taxi. Cycle access is unrealistic, especially for patients seeking medical help, in view of the steep rise on from the town centre (150'). In addition, all vehicular access is only by driving south on the A339 to from the Swan Inn roundabout and then returning on the busy and fast (50 mph) dual carriageway, with no staggered entrance on to and exit from the new access road. At the St John's Church Hall presentation, I was told that there is to be no permitted access via the private road off Monks Lane and via the college.
6. It appears to be an unnecessarily delayed reaction to the substantial and rapid expansion of the population of Newbury and its immediate neighbourhood. While I do not challenge the efforts have now been made now to find a better site, the search appears to have been left too late. (The alternative sites looked at appear to be relatively recent e.g., the old Jewson site in Pounds Street has been vacant for years. Only now is it up for housing development.)
7. There is too much 'positive spin' in the documentation.' This is an important public facility project, so there ought to be a reference to the disadvantages and efforts to address them. It is not enough to say, 'the semi-rural aspects of the site result in a positive environment' – be more honest and say: 'it overlooks the recycling centre!'

Appendix 2

Payments for June 2024 Meeting

15.05.2024	Hall Bookings, March, April, May, June (£24 per mtg)	Greenham PCC	96.00
17.04.2024	Bus Shelter Electricity, 535068	SSE	23.07
25.05.2024	Paper	Kim Lloyd	29.97
11.06.2024	Internal Audit 2024, Inv. A8585	Auditing Solutions Ltd	600.00
07.06.2024	HALC Sub Membership for 2024	HALC	277.20
04.07.2024	Dog Waste Bin Collection, 1698	Tactical Facilities Management Ltd	179.52
31.05.2024	Clerk Salary, Month 2	Kim Lloyd	
31.05.2024	Tax & NI Employer/ee Contributions, Month 2	HMRC	846.83
31.05.2024	Clerk Pension	Berkshire Pension	
31.05.2024	Clerk Payroll, 2174	SME Accountign Services	12.00
28.05.2024	Office Rent, March /April 2024, Inv. 76	Greenham Control Tower Ltd	600.00

Receipts for June 2024 Meeting

23.04.2024	Precept 1st Payment 2024/25	WBDC	51,887.00
15.05.2024	VAT	HMRC	3,643.68

FOR INFORMATION ONLY

ALREADY APPROVED AND PAID

20.05.2024	West Berkshire Action for Refugees, application ref 20204. Min Ref. 8 ii	Good Exchange, Greenham Trust	2,000.00
20.05.2024	80th Commemoration of D-Day Event, Application Ref 20442, Min	Good Exchange, Greenham Trust	600.00
28.05.2024	Annual Parish Insurance, Min Ref. 9.iv, 8.5.24	Zurich Insurance	2,463.11
28.05.2024	Citizen Advice Bureau Grant, Application Ref 20271, Min Ref. 9 vi 8.5.24	Good Exchange, Greenham Trust	7,500.00

Local Council Name: Greenham Parish Council

Period ending 1st June 2024

Prepared by: KL

Balances per bank statements as at

1st June 2024

Unity Trust Bank	160,104.26
Lloyds Current Account (00163967)	0.00
Lloyds Deposit Account (06122022)	81,987.44
Newbury Building Society	88,448.49
Nationwide	57,561.17
Total bank & cash balance	388,101.36

LESS: outstanding cheques (current account) at
Payee

Chq No. Amount

388,101.36

Balance per Cash Books at

1st June 2024

incl VAT

Cash Book Metro Bank Current Account	160,104.26
Cash Book Lloyds Current Account	0.00
Cash Book Lloyds Deposit Account	81,987.44
Cash Book Newbury Building Society Account	88,448.49
Cash Book Nationwide	57,561.17

Balance inc V 388,101.36

Check 0.00

For Information

ALLOCATED RESERVES		
Greenham Control Tower Contingency Fund	£	85,438.42
By-Election Fund	£	13,000.00
Neighbourhood Development Plan	£	30,000.00
CIL Fund (allocated to Diamond Build)	£	121,754.05
Memorial at Greenham Control Tower	£	2,763.00
Allotment Fund (If land is found)	£	5,000.00
Diamond Communitiy Hall (new build)	£	50,000.00
Total Allocated Reserves	£	307,955.47
Unallocated Funds	£	80,145.89

{Balance of Bank Recon - Allocated Reserves}